

Minutes

Urban Renewal Agency of the
City of Mountain Home
Monthly Business meeting held on
February 20, 2018 6:00 PM
Meeting was held at the Economic Development Office

Meeting was called to order at 6:00 PM by Chairman Alan Bermensolo. A quorum was established with Commissioners, Alain Isaac, Mary Morin and Matt Bundy and Hampton Wright.

Guests: Ron Swearingen available by phone if needed-URA Advisor
Courtney Lewis-Economic Development
Daniel Kendrella
Nancy Brletic-Mtn. Home Chamber President

Alain made a motion to amend the Agenda under Treasurer's Report to include the two documents received from Harris & Co Audit, Client Financial Statement Approval Form and Representation Letter, due to the timing of which we received these documents.

Matt Seconded the motion and the motion passes.

Approve Minutes: Matt made a motion to accept the January minutes as written. Alain seconded the motion. The motion passed to accept the minutes as stated.

Master Plan update-Courtney Lewis presented the Master Plan Renderings and the update time line to the URA. Courtney gave us some estimated figures for the cost of the project, infrastructure being the first step. They will be applying for as many grants as possible to supplement the cost. Economic Development is hosting an open house to the public Feb. 22 and Feb. 27. Discussion of Ordinance changes and parking in the downtown area.

Capitalization Policy-Discussed and Alain moves to accept the Capitalization Policy as written and to sign. Matt seconded the motion and the motion passes

Discussion was had regarding Partnering with the WECRD on Railroad Park Infrastructure.

Selection of professional service firms for on-call list pursuant to Idaho code Section 67-2320: Alan put legal notices in the paper for professional service firms to present proposals to work with the URA as needed. We received six proposals and decided to accept all six. There is no obligation to keep them on hand and then select one as needed. A roll call was done to accept the six proposals. Hampton Wright-Aye, Matt Bundy-Aye, Mary Morin-Aye, Alain Isaac-Aye, Alan Bermensolo-Aye. Passes to accept the six proposals.

Treasurer's report: Alain moved to allow Chairman Bermensolo to sign the two letters of engagement from Harris and Company. Matt seconded the motion and the motion passes.

Alain moved to include Bowman's Invoice for \$80.46 to the other bills to be paid as stated and to accept the financials. Matt seconded the motion and the motion passes.

Miracle and Assoc.	\$ 350.00
E. Ron Swearingen	\$ 900.00
Elaim & Burke	\$ 652.50
Bowman's	\$ 80.46
Total Bills	\$ 1982.98

Business from the floor-Alain asked for all commissioners to think of some questions that we would like to discuss with the CCDC. They have agreed to meet with us and to provide some dates and times that we would like to meet.

Daniel Kendrella discussed composting projects with us. It was determined that what he wanted to do was not within URA district.

URA information/pictures are being given to Dan Collins to add to our new website.

Meeting adjourned at 7:20 pm.

Next meeting March 19, 2018 at 6:00 pm at the Economic Development office.

Approved: March 19, 2018 Signed: _____

/s/ Alan Bermensolo Chairman

Attest: Mary Morin-Secretary