

Minutes  
Urban Renewal Agency of the  
City of Mountain Home  
Monthly Business meeting held on  
September 25, 2018 6:00 PM  
Meeting was held at the Economic Development Office

Meeting was called to order at 6:00 PM by Chairman Alan Bermensolo. A quorum was established with Commissioners Alain Isaac, Mary Morin, Matt Bundy and Hampton Wright .

**Guests:** Courtney Lewis- Economic Development  
Christopher Hawkins-The Land Group  
David Rudeen-Rudeen Architects  
David Koga-The Land Group

**Approve Minutes:** Matt Bundy made a motion to approve the minutes as stated. Alain seconded the motion. The motion passed to accept the minutes as stated.

**Hub Parking lot and Gathering place:** David Rudeen presented us with his ideas/renderings for the Hub Parking lot and gathering place. The focus is to make the parking lot enticing, comfortable and an inviting space as well as functionality to accommodate groups of people and parking. It should also have a sense of permanency. Being able to accommodate the larger groups as needed but also have a permanent smaller space for gathering of people at any time. All the commissioners were in agreement that David Rudeen's ideas were what the URA had in mind for the parking lot. Two items that need to be done to get costs of project, 1. Survey the area for actual size and 2. Soil samples to know what they are working with. They will also put the idea into a written program so the URA will know exactly what the plans are for the area.

David was asked to come back to our next meeting with estimated costs for the project and/or phasing the project. Next we would like to make a presentation to the City Council so we are all in agreement with what is being done and ties in with the Master Plan. It is hoped that the project will begin in late February or March.

Matt made a motion to Authorize Rudeen Architects and The Land Group to proceed with their proposal for the soil sample and site survey. Then to respond back to the Urban Renewal Agency with the projected next step and cost by our October meeting.

Alain seconded the motion and the motion passes.

Courtney-ITD gave back 3 of the parking spaces, in front of Beall's, Mi Casa and Youth Ranch. Horrocks is working on the landscaping.

**Discussion on the Hub building-Tabled**

Courtney asked about painting the windows of the building to make it look nice.

**Treasurer's report:** Matt made a motion to add the Intermountain Gas bill and accept the bills in the amount of \$123118.83 and the treasurer's report as stated. Hampton seconded the motion and it passed.

C-2 Construction Inc.	\$119539.00 (Sidewalks)
City of Mtn. Home	\$ 16.62
Elam & Burke	\$ 280.00
ICRMP	\$1349.00
Miracle and Assoc.	\$ 350.00
E. Ron Swearingen	\$ 900.00
Green Rose Prop. Mgr	\$ 374.80
Idaho Power	\$ 61.02
Intermountain Gas	\$ 248.39 (bill came in late)
<b>Total Bills</b>	<b>\$123118.83</b>

**Harris and company:** Alain moved to allow for the Chairman to sign the Audit Letter of Engagement for Harris and Company not to exceed \$3600. Matt seconded the motion and the motion passes.

**Miracle & Associates, Chtd:** Alain made a motion to accept the increase of \$50.00 a month by Miracle & Associates and for the Chairman to sign the Financial Services Engagement Letter. The motion was seconded by Matt and the motion passes.

**Business from the floor:** URA received a Sales Verification form for the Tax Assessor for the two properties we purchased. Alan will complete the forms and mail back. Alain made a motion for Alan to reject and sign for the Terrorist Insurance. Matt seconded the motion and the motion passes. Discussed the next Main Street USA conference and decided that we would like to help fund the project.

Meeting adjourned at 7:42pm.

Next meeting October 15, 2018 at 6:00 pm at the Economic Development office.

Approved: Date: October 15, 2018 Signed: \_\_\_\_\_  
/s/ Alan Bermensolo Chairman Attest: Mary Morin-Secretary